

The small print in advance - General information

Costs

For the contract transfer of individual products, a fee of 50 EUR per product incl. VAT (19 % VAT applies to Germany, depending on the VAT rate of your country the actual price may vary).

Time of transfer

Of course, we will try to carry out the transfer of the contract on the date you specify. Please note that the date may be delayed due to internal processing times.

A retroactive contract handover is not possible. Invoices that have already been issued therefore cannot be changed retroactively.

Billing

The billing periods of the contracts managed under the customer account are not changed by the transfer of the contract. Thus, depending on the current billing periods, your products will be billed on the next respective date. You can find out the respective billing periods from the previous contract party.

Username (KIS login)

If you want to change your username, please note the following specifications respectively restrictions:

- letters and numbers only
- no special characters, spaces or umlauts
- at least 5 characters
- at least one letter
- no e-mail address

If the desired username is already taken, Host Europe will assign you another one. If you do not want a new username, simply leave the field blank.

Unique (main) e-mail address of your master data

The main email address is the email address that is linked to your customer account and to which all contract-related notifications (invoices, maintenance work, etc.) are sent by default. This e-mail address is also the only one used for the "forgot password" function.

The main e-mail address cannot be used for multiple customer accounts.

If the e-mail address specified in the form is already used under another customer account, the contract transfer cannot be made.

Signatures and data for companies of individuals (without registration/non trading company)

For companies of individuals (without registration/non trading company) all shareholders of the previous and new contract partner must sign the handover.

For the new contract partner all shareholder full names are required.

Persons entitled to information

Privacy is very important to Host Europe. Therefore, we can only provide information on contracts, invoices, etc. to persons who are appropriately registered in the KIS. If you wish to enter more than two persons and their contact details, you can specify additional contact persons on page 5 of this form.



Contract transfer / takeover for individual products



Please fill out the form legibly, sign it and send it to us. Send at least page 2 to 4 of the document as a scanned attachment by e-mail to vertrag@hosteurope.de or by fax to +49 (0) 221 99999 350 or by post.

To be completed by previous contract partner

Customer number*:
First/last name or name of company*:
Street, house number*:
Zip-Code/City*:
E-mail address*:

The previous contract partner irrevocably transfers the following products to the new contract partner:

Product:	ID or IP:
Product:	ID or IP:
Product:	ID or IP:

First/last name or name of company (new contract partner)*:	
Street, house number*:	
Zip-Code/City*:	Country*:

The fee of 50 EUR per product incl. VAT² is paid by

the previous contract partner the new contract partner

The previous contract partner in addition to the new contract partner herewith assumes joint and several liability for all Host Europe GmbH claims arising from the transferred contract up to the date of transfer.

Note: The transfer of the products to be transferred also includes the administration of all domains belonging to the product. If this is NOT desired, the domains concerned must be removed from the customer account or the corresponding product by the domain holder/admin-C or moved to another customer number before the contract is handed over. This does not apply to the transfer of the products Virtual Server, Dedicated Server, Root Server and Private Cloud Server.

The products are to be transferred immediately or on

For the contract handover, the following person³ hereby signs with legally binding signature authority:

.....	
Location, date	First/last name in block capitals	Signature/stamp

* Mandatory fields

² Includes 19% VAT in Germany, actual price may vary depending on the VAT rate in your country

³ Please note information at page 1 for "Signatures and data for companies of individuals (without registration/non trading company)"

Contract transfer / takeover for individual products

To be completed by the new contract partner

New contract partner

Private individual Company, association or similar organisation

Customer number (if existing customer)*:	
First/last name or name of company*:	
Managing Director/Owner*1:	
Street, house number*:	
Zip-Code/City*:	Country:
Phone*:	Fax:
Main e-mail address*:	
<input type="checkbox"/> Please send invoices by e-mail attachment (PDF) to this e-mail address.	
VAT ID*1:	Registration number*1:

Desired username (for KIS login)

» Please note the general information on page 1

The new contract partner herewith irrevocably assumes all entitlements and obligations in connection with the following products:

Product: **ID or IP:**

Product: **ID or IP:**

Product: **ID or IP:**

For each product a service fee of 50 EUR incl. VAT*2 will be charged. Who has to pay this handling fee - the previous contracting partner or the new contracting partner - is indicated on the first page of this form.

All domains directly assigned to the above-mentioned products will be taken over at the time of the changeover (only applies to WebHosting, WebServer, Managed Server products). These domains do not change their rightful owner or Admin-C by the takeover. They will only be managed and charged together with the respective product under the new customer account after the transfer.

The content and extent of the transferred contract(s), particularly the existing minimum terms as well as other obligations and underlying contract conditions, are known to the new contract partner. The new contract party has taken note of the General Terms and Conditions of Host Europe GmbH and accepts them.

* Mandatory fields

*1 Only to be completed by a registered company, association or similar organisation; in the case of a contract relationship with a non trading company the names of all shareholders are required

*2 Includes 19 % VAT in Germany, actual price may vary depending on the VAT rate in your country

» 3/5

Contract transfer / takeover for individual products

To be completed by the new contract partner

The new contract partner authorises Host Europe GmbH to collect the contractually agreed costs for all services from the transferred contract under this customer number from the payment method specified below.

SEPA direct debit mandate

First/last name or name of company*:		
IBAN*:		
BIC/SWIFT*:	Bank:	
Street, house number:		
Zip-Code/City:		
E-mail address*:		
.....	X
Location, date	First/last name in block capitals	Signature/stamp
Host Europe GmbH is hereby authorised to collect payments from the account nominated above by SEPA direct debit. In addition, the bank will be instructed by Host Europe GmbH to honour any direct debit orders charged against the account nominated above.		
Note: Customer and bank account holder may request that the paid amount be refunded within eight weeks, starting from the direct debit date. The terms and conditions agreed with their bank apply. Prior to the withdrawal of a SEPA direct debit, Host Europe GmbH shall inform the customer that the payment will be collected. Notifications of a direct debit withdrawal will be sent no later than one working day before the account is charged. The provided SEPA direct debit mandate is a general mandate and can be used in association with all existing and future claims of Host Europe GmbH that arise from the contractual relationship.		
Creditor identification number: DE08ZZZ00000352614		
* Mandatory fields		

Credit card / PayPal

Yes, I would like to pay by credit card or PayPal and will enter this data in the customer information system (KIS) under "Account - Forms of Payment" after the contract has been successfully transferred.

For the new contract party hereby signs legally binding and authorised to sign:

Note: In the case of a contract relationship with a non trading company we require the names and signatures of all partners.

.....	X
Location, date	First/last name in block capitals	Signature/stamp

» 4/5



Additional contact persons (optional)

Type:	<input type="checkbox"/> Authorized signatory	<input type="checkbox"/> Standard	<input type="checkbox"/> Accounting	<input type="checkbox"/> Engineering
First/last name:			
Phone:			
E-mail address:			
<input type="checkbox"/> Please send invoices by e-mail attachment (PDF) to this e-mail address.				

Type:	<input type="checkbox"/> Authorized signatory	<input type="checkbox"/> Standard	<input type="checkbox"/> Accounting	<input type="checkbox"/> Engineering
First/last name:			
Phone:			
E-mail address:			
<input type="checkbox"/> Please send invoices by e-mail attachment (PDF) to this e-mail address.				

Type:	<input type="checkbox"/> Authorized signatory	<input type="checkbox"/> Standard	<input type="checkbox"/> Accounting	<input type="checkbox"/> Engineering
First/last name:			
Phone:			
E-mail address:			
<input type="checkbox"/> Please send invoices by e-mail attachment (PDF) to this e-mail address.				

Type:	<input type="checkbox"/> Authorized signatory	<input type="checkbox"/> Standard	<input type="checkbox"/> Accounting	<input type="checkbox"/> Engineering
First/last name:			
Phone:			
E-mail address:			
<input type="checkbox"/> Please send invoices by e-mail attachment (PDF) to this e-mail address.				